



Holland Park Pre-Prep and Nursery

Code of Conduct for Parents and Carers

This code has been drawn up by the team at Holland Park Pre-Prep and Nursery to share the values we as a team believe in.

We are committed to ensuring that all children are safeguarded whilst in our care. You can help us to maintain our responsibilities in the following ways:

Please do:

- Share information with staff on your child's development, health and wellbeing (for example, illness, development concerns and any events that might affect a child's behaviour).
- Inform us if someone else is collecting your child. It is important that staff meet any designated adult assigned to collect in advance so that staff are able to recognise the person and they should have a password for security purposes.
- Collect your child on time - if you are going to be unavoidably late then please contact the school/nursery to let us know.
- Ensure you can safely transport your child to and from the nursery, and if driving use age-appropriate car seat restraints.
- Feedback any suggestions and ideas to the staff.
- Direct any worries, concerns or complaints to the Manager, arranging a meeting if required. This includes any concerns you have regarding other parents or children. Do not approach other parents directly with concerns or complaints.
- Treat staff with respect and politeness.
- Treat other parents and other children with respect and politeness.
- Bring your children to school on time.
- Look after and return borrowed books and any other equipment or clothes as soon as possible.
- Keep the school advised of your current contact telephone numbers and their back up position in case your child should fall ill during the day.
- Advise the school if you or your child have come in contact with any infectious disease which may then spread through the school. Common examples are T.B., food poisoning, conjunctivitis, nits, chicken pox and measles.

Please refrain from:

- Shouting at, smacking or physically punishing your child(ren) or any other children whilst in the school/nursery.



Holland Park Pre-Prep and Nursery

- Using inappropriate language or displaying aggressive or threatening behaviour towards the staff, children or other parents/carers either in person, on the phone or in writing.
- Collecting your child(ren) from nursery if you have consumed alcohol, medication or other substances that have affected your judgement or responses.
- Discussing sensitive issues within earshot of your child or other children, or other parents.
- Taking photos or videos of children other than your own.

Date: 26th August 2021
Reviewed by: P. Culling
Next review date: September 2022