

## 2022 FEES

### CHILDREN UP TO 3 YEARS OLD

Age	Attendance	Daily Rate	For 5 sessions per week
0 - 2 years	8:15 a.m. to 6:15 p.m.	£122	£7,320 per quarter
	8:15 a.m. to 3:00 p.m.	£98	£5,880 per quarter
	8:15 a.m. to 12:15 p.m. (including lunch)	£73	£4,380 per quarter
	Extra hours: £21.50 per hour		

Age	Attendance	Daily Rate	For 5 sessions per week
2 years	8:15 a.m. to 6:15 p.m.	£105	£6,300 per quarter
	8:15 a.m. to 3:00 p.m.	£93	£5,580 per quarter
	8:15 a.m. to 12:15 p.m. (including lunch)	£67	£4,020 per quarter
	Extra hours: £16.50 per hour		

### CHILDREN FROM 3 YEARS OLD

Age	Attendance	Daily Rate	For 5 sessions per week
3 and 4 years (see notes)	8:15 a.m. to 6:15 p.m.	£88 from parents + £20.70 from RBKC	£5,280 from parents + £1,311 from RBKC per term
	8:15 a.m. to 3:00 p.m.	£76 from parents + £20.70 from RBKC	£4,560 from parents + £1,311 from RBKC per term
	Extra hours: £16 per hour.		

\*Funding amounts from RBKC may change and fees may be adjusted up or down as a consequence\*

### HOLIDAY CLUB FOR CHILDREN FROM 3 TO 6 YEARS

Attendance	
8:15 a.m. to 6:15 p.m.	£80 per day
8:15 a.m. to 3:00 p.m.	£70 per day
8:15 a.m. to 12:15 p.m.	£45 per day
8:15 a.m. to 6:15 p.m. Mon. to Fri.	£360 per week

### EXTRA CHARGES

	Daily	Weekly
Breakfast Club for dropping off between 7:30 and 8:15 a.m.	£11	£44
After school care (for children who have previously attended HPPN)	£26	n/a
Minibus single journey	£8.70 (depending on location)	n/a
Minibus return journey on same day	£15.30 (depending on location)	n/a



## NOTES

### Under 3s

All children will follow an all-year round pattern up until and including the start of the term after their 3<sup>rd</sup> birthday. They will then automatically transfer to term time attendance sessions, and fees from the start of the next term will reflect this (please see below).

Children are charged at the rate for 0 - 2 year-olds up to and including the quarter in which their 2<sup>nd</sup> birthday falls. From the start of the quarter after their 2<sup>nd</sup> birthday, children are charged at the rate for 2 year-olds.

Fees are invoiced quarterly in advance (13 weeks per quarter). Invoices are issued approximately 4 weeks in advance of their due date.

A notice period of **THREE MONTHS** is required **IN WRITING** for any child leaving whilst on this fee structure. Fees are payable during the notice period. Fees for whole quarters are the same irrespective of the number of days of closure during the quarter. Fees for whole quarters are only applied if the child is present throughout the whole quarter and are not offered on a pro rata basis.

### Over 3s

From the start of the term following a child's 3<sup>rd</sup> birthday, the children follow a school term attendance pattern. For children attending 5 days per week, fees are the same for each term, irrespective of the actual length of the term. Holiday Club is available outside term dates.

Fees are invoiced termly in advance and must be paid on or before the first day of term.

A notice period of a **FULL TERM** is required **IN WRITING** for any child leaving whilst on this fee structure. For example, if you wish for your child not to attend in the Autumn Term, you will need to have informed us in writing before the start of the preceding Summer Term. Fees are payable during the notice period.

From the term following a child's 3<sup>rd</sup> birthday, all children are eligible to receive 15 hours of free childcare paid for by the Royal Borough of Kensington and Chelsea (RBKC), provided that parents have completed the RBKC Parental Declaration Form in advance of taking the place.

Parents who meet certain qualifying criteria are entitled to an additional 15 hours, giving a total of 30 hours of free childcare paid for by RBKC. Please see <https://www.gov.uk/government/publications/30-hours-free-childcare-eligibility> for more information. If you are eligible please contact us.

For parents taking funded hours only, available times will vary and meals taken are chargeable at £3 per meal. Please contact the Office for availability.

### Holiday Club and Extra Charges

These must be pre-booked with the Office and pre-paid.

### Sibling Discount

For siblings who are **both** attending full time care (8:15 a.m. to 6:15 p.m.) or School hours (8:15 a.m. to 3:00 p.m.) every day of the week, a 10% discount is allocated to the second child. The discount is not available for holiday club which is already discounted.

### Late fees

If you pick up your child late, a fee will be charged. This is £25 for the first 15 minutes and £1 each minute thereafter. This is irrespective of the time of day. The office will invoice you for any extra time at the end of each month.



## PAYMENT

Fees must be paid by the first day of the term or quarter. A charge of 10% will be applied for late payment. Fees can be paid monthly providing they are paid on the first of every month, and we recommend that you set up a standing order for this purpose.

### **Monthly payments and voucher payments**

Parents have the option to pay using childcare vouchers or to pay monthly. We accept most childcare vouchers. Please contact the Operations Manager for details. There is a £10 per month administration charge for using vouchers, or for paying monthly. For parents who do both, i.e. pay monthly using vouchers, we will only apply the charge once. For administrative purposes, parents who are billed quarterly and pay monthly will have £30 added to their invoices. Parents who are billed termly and pay monthly will have £30 added to their invoices for the Spring Term and £40 added to their invoices for the Summer and Autumn Terms, in line with the number of monthly payments.

### **Bank account details**

Lloyds Bank  
Sort code: 30-98-71  
Account number: 58111760  
Account name: Holland Park Day Nursery  
Swift Code: LOYDGB21006  
IBAN: GB06LOYD30987158111760

As a result of the increased risk posed by cyber fraud, and especially those related to bank account details, any changes to our bank account details will only ever be communicated in person. Any communication purporting to be from the Nursery in this regard should be immediately referred to Naomi Mason or Phil Culling.